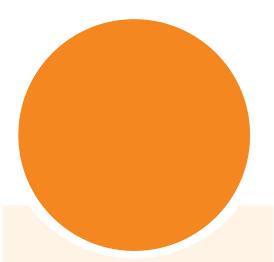
Donated Program Guide

Site Responsibilities

Client Identification

- Client Intake:
 - If distributing *unprepared* food, sign-in sheets must be used to collect client's name, zip code and # of persons in household.
 - If *preparing* and distributing congregate meals, site does not need to collect client information but must total #'s of meals served per distribution.

Reporting & Compliance



ABOUT THIS PROGRAM

St. Mary's Food Bank's Donated Program includes product received from generous individuals, community groups, stores, farmers, and manufacturers

Staffing & Volunteers

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Distribution Process