

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

**CONSOLIDATED FINANCIAL STATEMENTS,
ADDITIONAL INFORMATION AND UNIFORM GUIDANCE
SUPPLEMENTAL REPORTS**

Year Ended June 30, 2017

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

**CONSOLIDATED FINANCIAL STATEMENTS,
ADDITIONAL INFORMATION AND UNIFORM GUIDANCE
SUPPLEMENTAL REPORTS**

Year Ended June 30, 2017

CONTENTS

	<u>Pages</u>
INDEPENDENT AUDITORS' REPORT	1 - 2
CONSOLIDATED FINANCIAL STATEMENTS	
Consolidated Statement of Financial Position	3
Consolidated Statement of Activities	4
Consolidated Statement of Functional Expenses	5
Consolidated Statement of Cash Flows	6
Notes to Consolidated Financial Statements	7 - 17
ADDITIONAL INFORMATION	
Consolidating Statement of Financial Position	18
Consolidating Statement of Activities	19
UNIFORM GUIDANCE SUPPLEMENTAL REPORTS	
Schedule of Expenditures of Federal Awards	20
Notes to the Schedule of Expenditures of Federal Awards	21
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	22 – 23
Independent Auditors' Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance	24 – 25
Schedule of Findings and Questioned Costs	26 – 28
Corrective Action Plan and Summary Schedule of Prior Audit Findings	29



3101 N. Central Ave., Suite 300 ■ Phoenix, AZ 85012
Main: 602.264.6835 ■ Fax: 602.265.7631 ■ www.mhmcpa.com

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of

ST. MARY'S FOOD BANK ALLIANCE AND SMFB FOUNDATION

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of ***St. Mary's Food Bank Alliance and SMFB Foundation*** (the "Organization"), which comprise the consolidated statement of financial position as of June 30, 2017, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of **St. Mary's Food Bank Alliance and SMFB Foundation** as of June 30, 2017, and the changes in their net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Supplemental Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying consolidating statement of financial position and consolidating statement of activities are presented for purposes of additional analysis of the consolidated financial statements rather than to present the financial position and results of operations of the individual entities and are not a required part of the consolidated financial statements. Accordingly, we do not express an opinion on the financial position or results of operations of the individual entities. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 12, 2018 on our consideration of **St. Mary's Food Bank Alliance's and SMFB Foundation's** internal control over financial reporting and on our tests of their compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **St. Mary's Food Bank Alliance's and SMFB Foundation's** internal control over financial reporting and compliance.



January 12, 2018

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

June 30, 2017

ASSETS

CURRENT ASSETS	
Cash and cash equivalents	\$ 3,846,385
Inventory	5,073,891
Program and other receivables, net of allowance for doubtful accounts of \$20,000	745,136
Promises to give	2,000
Bequests receivable	1,282,414
Prepaid expenses	84,183
TOTAL CURRENT ASSETS	<u>11,034,009</u>
INVESTMENTS	15,248,309
PROPERTY AND EQUIPMENT, net	<u>15,908,328</u>
TOTAL ASSETS	<u>\$ 42,190,646</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES	
Accounts payable	\$ 785,261
Accrued payroll expenses	585,169
Current maturities of gift annuities payable	29,681
Current maturities of capital lease obligations	370,867
TOTAL CURRENT LIABILITIES	<u>1,770,978</u>
GIFT ANNUITIES PAYABLE, less current maturities	236,740
CAPITAL LEASE OBLIGATIONS, less current maturities	<u>1,516,720</u>
TOTAL LIABILITIES	<u>3,524,438</u>
NET ASSETS	
Unrestricted	26,662,755
Board designated	11,620,452
Total unrestricted	<u>38,283,207</u>
Temporarily restricted	383,001
TOTAL NET ASSETS	<u>38,666,208</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 42,190,646</u>

See Notes to Consolidated Financial Statements

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

CONSOLIDATED STATEMENT OF ACTIVITIES

Year Ended June 30, 2017

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
SUPPORT AND REVENUES				
Donated surplus food and commodities	\$ 134,275,378	\$ -	\$ -	\$ 134,275,378
Community contributions	19,996,712	46,242	-	20,042,954
Governmental grants	2,302,642	-	-	2,302,642
Kids Cafe	3,491,641	-	-	3,491,641
Source program	373,149	-	-	373,149
Shared maintenance fees	127,644	-	-	127,644
CK Catering	45,711	-	-	45,711
Forgiveness of debt	3,834,600	-	-	3,834,600
Investment return	1,230,326	-	-	1,230,326
Miscellaneous and other revenue	198,267	-	-	198,267
Net assets released from restrictions	210,581	(204,581)	(6,000)	-
TOTAL SUPPORT AND REVENUES	166,086,651	(158,339)	(6,000)	165,922,312
EXPENSES				
Program services				
Emergency food	83,119,850	-	-	83,119,850
Source distribution	431,443	-	-	431,443
Child nutrition	3,777,021	-	-	3,777,021
Community kitchen	767,321	-	-	767,321
Commodity supplemental food program	4,646,460	-	-	4,646,460
Distributions	58,571,143	-	-	58,571,143
Total Program Services	151,313,238	-	-	151,313,238
Supporting services				
Fundraising and communications	4,180,675	-	-	4,180,675
Management and general	3,068,757	-	-	3,068,757
Total Supporting Services	7,249,432	-	-	7,249,432
TOTAL EXPENSES	158,562,670	-	-	158,562,670
CHANGE IN NET ASSETS	7,523,981	(158,339)	(6,000)	7,359,642
NET ASSETS, BEGINNING OF YEAR	30,759,226	541,340	6,000	31,306,566
NET ASSETS, END OF YEAR	\$ 38,283,207	\$ 383,001	\$ -	\$ 38,666,208

See Notes to Consolidated Financial Statements

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 2017

	<u>Emergency Food</u>	<u>Source Distribution</u>	<u>Child Nutrition</u>	<u>Community Kitchen</u>	<u>CSFP</u>	<u>Agency Distributions</u>	<u>Other Distributions</u>	<u>Total Program Services</u>	<u>Fundraising and Communications</u>	<u>Mangement and General</u>	<u>Total Expenses</u>
Salaries and related expenses	\$ 3,552,942	\$ 39,629	\$ 955,275	\$ 619,004	\$ 207,374	\$ 1,216,143	\$ 1,390,458	\$ 7,980,825	\$ 1,844,039	\$ 1,665,149	\$ 11,490,013
Food purchases	714,545	344,624	2,196,677	13,445	-	8,881	9,170	3,287,342	-	-	3,287,342
Occupancy costs	444,817	4,961	99,544	6,614	25,988	152,257	174,081	908,262	-	3,221	911,483
Deprecation expense	803,282	8,960	88,713	61,723	46,885	274,957	314,367	1,598,887	-	84,978	1,683,865
Donated food surplus	75,996,111	15,331	58,389	-	4,224,565	17,076,682	36,769,523	134,140,601	-	-	134,140,601
Education and training	13,851	154	2,336	6,812	808	4,741	5,421	34,123	11,390	8,578	54,091
Fuel	284,571	3,174	46,963	286	16,609	97,406	111,368	560,377	3,825	13	564,215
Insurance	137,314	1,532	6,964	-	8,015	47,002	53,739	254,566	6,500	29,356	290,422
Supplies	149	2	19,996	18,495	9	51	58	38,760	108	8,854	47,722
Other expenses	61,021	681	8,280	34,311	6,452	20,886	23,881	155,512	1,848,134	47,788	2,051,434
Packaging products	226,232	2,523	114,430	494	58,101	79,041	88,537	569,358	15,225	-	584,583
Postage/mail	38	1	2	-	2	13	15	71	43,650	5,480	49,201
Printing	4,240	47	10,682	1,843	247	1,451	1,659	20,169	26,987	1,658	48,814
Professional fees	8,210	92	90,754	110	479	2,810	3,213	105,668	105,735	467,560	678,963
Rental/lease	478,465	5,337	22,914	-	27,926	163,774	187,249	885,665	1,560	83,393	970,618
Administration	90,170	1,006	9,450	3,713	5,263	34,072	35,289	178,963	227,718	157,519	564,200
Technology	27,197	303	1,270	17	1,587	9,309	10,643	50,326	900	442,300	493,526
Travel	25,137	280	6,201	412	1,467	8,604	9,838	51,939	44,698	19,137	115,774
Vehicle costs	251,558	2,806	38,181	42	14,683	86,106	98,448	491,824	206	58	492,088
Foundation expenses	-	-	-	-	-	-	-	-	-	43,715	43,715
TOTAL FUNCTIONAL EXPENSES	\$ 83,119,850	\$ 431,443	\$ 3,777,021	\$ 767,321	\$ 4,646,460	\$ 19,284,186	\$ 39,286,957	\$ 151,313,238	\$ 4,180,675	\$ 3,068,757	\$ 158,562,670

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

CONSOLIDATED STATEMENT OF CASH FLOWS

Year Ended June 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 7,359,642
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	1,683,865
Loss on sale/disposal of assets	89,521
Forgiveness of debt	(3,834,600)
Bad debt expense	2,759
Realized and unrealized gains on investments	(762,822)
(Increase) decrease in assets:	
Inventory	(72,358)
Program and other receivables	228,962
Promises to give	1,506,500
Bequests receivable	(1,282,414)
Prepaid expenses	8,286
Increase (decrease) in liabilities:	
Accounts payable	273,329
Accrued payroll expenses	(406,994)
Gift annuities payable	(21,836)
Net cash provided by operating activities	<u>4,771,840</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchases of property and equipment and construction in progress	(1,327,976)
Proceeds from sale of equipment	2,150
Purchase of investments	(3,432,518)
Proceeds from sale of investments	2,167,342
Net cash used in investing activities	<u>(2,591,002)</u>
CASH FLOWS FROM FINANCING ACTIVITIES	
Payments on capital lease obligations	(352,882)
Net cash used in financing activities	<u>(352,882)</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	1,827,956
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>2,018,429</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 3,846,385</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION	
Cash paid for interest	<u>\$ 153,451</u>

See Notes to Consolidated Financial Statements

ST. MARY'S FOOD BANK ALLIANCE AND SMFB FOUNDATION

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(1) Nature of operations and summary of significant accounting policies

Nature of Operations – St. Mary's Food Bank Alliance ("St. Mary's"), the world's first food bank, was established in 1967. St. Mary's is a community-based Arizona not-for-profit corporation whose primary mission is to alleviate hunger through advocacy, education, and gathering and distributing food to those in need. St. Mary's is supported by various sources including community donations and government funding. Its main programs include:

- **Emergency Food** – St. Mary's distributes Emergency Food, at no cost, to individuals and families in need. Emergency Food Boxes and supplemental donated items are designed to provide temporary food assistance during times of crisis while a more permanent solution is found.
- **Source Distribution** - Source distribution is a volume-buying service offered by St. Mary's to its partner agency organizations. By purchasing in truckload quantities, St. Mary's is able to procure popular food items, which are not normally available as donations, at wholesale prices and pass the savings on to its agencies.
- **Child Nutrition** - Kid's Cafe continues to be the largest component of St. Mary's Child Nutrition efforts. The Kids Cafe meal-service program provides Arizona children with what is often their last meal of the day. The addition of the weekend Backpack and School Pantry programs has expanded the services offered to school aged children. St. Mary's collaborates with more than 100 schools, community centers, churches and other neighborhood groups to provide more than 6,000 free, healthy meals daily in after-school and summer programs. In addition to the nutritious meals, these programs include recreational components and access to after-school tutoring.
- **Community Kitchen** - The Community Kitchen is a life skills and food service training program for those with barriers to employment. Students gain the skills to get jobs offering livable wages and opportunities for advancement through hands-on food service training as well as classroom studies.
- **Commodity Supplemental Food Program ("CSFP")** - CSFP is a program solely funded by federal funds which works to improve the health of elderly people at least 60 year of age by supplementing their diets with nutritious commodity foods.
- **Agency Distributions** - The Distribution program represents food distribution to St. Mary's partner agencies.
- **Other Distributions** - The vast majority of Other Distributions represents food rescued from retail grocery partners directly by St. Mary's and its partner agencies.

SMFB Foundation (the "Foundation") is a 501(c)(3) entity established to enable the growth of St. Mary's long-term reserves.

The significant accounting policies followed by St. Mary's and the Foundation, collectively referred to in these consolidated financial statements as the "Organization" are summarized below:

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(1) Nature of operations and summary of significant accounting policies (continued)

Basis of presentation - The accompanying consolidated financial statements are presented in accordance with Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") 958-205, *Not-for-Profit Entities – Presentation of Financial Statements*. Under FASB ASC 958-205, the Organization is required to report information regarding their consolidated financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Temporarily restricted net assets are composed of assets that have been restricted by the donors and contain either time or purpose restrictions.

Principles of consolidation - The consolidated financial statements include the accounts of St. Mary's and the Foundation. All significant inter-organization transactions and accounts have been eliminated in consolidation.

Management's use of estimates - The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and cash equivalents - For purposes of reporting cash flows, cash and cash equivalents include liquid accounts with original maturities of three months or less that are not designated for investment purposes. Investments carried at market value include certain liquid accounts which are generally not used in operations. Deposits at each institution are insured in limited amounts by the Federal Deposit Insurance Corporation ("FDIC"). Periodically, the Organization maintains cash in its financial institutions in excess of the amounts insured by the FDIC.

Inventory - Donated inventories are stated at the estimated value per pound as determined by Feeding America, a national association of food banks which provides assistance and valuation of food and grocery products. Purchased inventories are stated at the lower of cost, as determined using the first-in, first-out ("FIFO") basis, or market value.

Program and other receivables - Program and other receivables include amounts due from various state agencies for program services provided and amounts due from agency partners and are carried at the outstanding balances less an allowance for doubtful accounts, if applicable. Management provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual receivables. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to program and other receivables.

Bequests - Bequests are recognized as contribution revenue in the period the Organization receives notification the court has found the will of the donor's estate to be valid and all conditions have been substantially met. At June 30, 2017, bequests receivable are all due within one year. Management provides for probable uncollectible bequests receivable through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual bequests receivable, if necessary. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to bequests receivable. At June 30, 2017, bequests receivable are deemed by management to be fully collectible; accordingly, and allowance for uncollectible bequests is not considered necessary.

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(1) Nature of operations and summary of significant accounting policies (continued)

Promises to give - Unconditional promises to give that are to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are initially recorded at the fair value of their estimated future cash flows as of the date of the promise to give through the use of a present value discount technique. In periods subsequent to initial recognition, unconditional promises to give are reported at the amount management expects to collect and are discounted over the collection period using the same discount rate as determined at the time of initial recognition. The discount rate determined at the initial recognition of the unconditional promise to give is based upon management's assessment of many factors, including when the receivable is expected to be collected, the creditworthiness of the donors, the Organization's past collection experience and its policies concerning the enforcement of promises to give, expectations about possible variations in the amount or timing, or both, of the cash flows, and other factors concerning the receivable's collectability. Amortization of the discounts, if any, is included in contributions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Management considers promises to give to be collectible in full and, accordingly, an allowance for uncollectible promises to give is not considered necessary. Additionally, at June 30, 2017, all promises to give are due within one year.

Property and equipment - Purchased property and equipment are valued at cost and donated property and equipment are recorded at fair value at the date of gift to the Organization. Maintenance and repairs are charged to operations when incurred. Generally, property and equipment additions in excess of \$5,000 are capitalized. Depreciation and amortization of property and equipment are computed on a straight-line basis over estimated useful lives which range from of 3 to 31 years for buildings and improvements, 3 to 20 year for furniture, fixtures and equipment, 5 to 8 year for equipment held under capital leases and 3 to 10 year for vehicles. When assets are retired or otherwise disposed of, the related costs and accumulated depreciation are removed from the accounts and gains and losses are included in operations.

Impairment of long-lived assets - The Organization accounts for long-lived assets in accordance with the provisions of FASB ASC 360, *Property, Plant, and Equipment*. FASB ASC 360 requires that long-lived assets be reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets. No impairment charges were recorded for 2017.

Fair value measurements - FASB ASC 820, *Fair Value Measurements*, establishes a common definition for fair value to be applied to accounting principles generally accepted in the United States of America requiring use of fair value, establishes a framework for measuring fair value, and expands disclosures about such fair value measurements. FASB ASC 820 also establishes a hierarchy for ranking the quality and reliability of the information used to determine fair values. FASB ASC 820 requires that assets and liabilities carried at fair value be classified and disclosed in one of the following three categories:

- Level 1: Unadjusted quoted market prices in active markets for identical assets or liabilities.
- Level 2: Unadjusted quoted prices in active markets for similar assets or liabilities, unadjusted quoted prices for identical or similar assets or liabilities in markets that are not active, or inputs other than quoted prices that are observable for the asset or liability.
- Level 3: Unobservable inputs for the asset or liability.

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(1) Nature of operations and summary of significant accounting policies (continued)

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used maximize the use of observable inputs and minimize the use of unobservable inputs.

Investments - The Organization accounts for its investments in accordance with FASB ASC 958-320, *Not-for-Profit Entities – Investments – Debt and Equity Securities*. Under FASB ASC 958-320, investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair value in the consolidated statement of financial position. Investment income or loss (including unrealized and realized gains and losses on investments, interest, and dividends) is included in unrestricted net assets unless the associated income or loss is restricted. Declines in the fair value of investments below their cost that are deemed to be other than temporary are reflected as realized losses. There were no declines in fair value of investments below their cost that were deemed to be other than temporary during the year ended June 30, 2017.

Risks and uncertainties - The Organization invests in various types of investments which are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with certain investments, it is at least reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amount reported in the consolidated statement of financial position.

Revenue recognition - Revenues associated with program expenses consist of the agency distributions, the Kid's Cafe program, and the community kitchen and catering program. Distribution revenue is recognized when goods are provided. Revenue from the Kid's Cafe, community kitchen and the catering program is recognized when services are rendered. Contract revenue for program services that is collected in advance is recorded as deferred revenue.

Governmental grants - The Organization recognizes amounts received from governmental grants as earned when services are rendered under unit of service contracts or as allowable costs are incurred under cost reimbursement contracts. A receivable is recorded to the extent the amount earned exceeds cash advances. Conversely, a liability is recorded when cash advances exceed amounts earned.

Funding sources may, at their discretion, request reimbursement for expenses or return of funds, or both, as a result of noncompliance by the Organization with the terms of the grants or contracts. Additionally, if the Organization terminates their activities, all unearned amounts are to be returned to the funding sources.

Contributions - The Organization accounts for contributions in accordance with FASB ASC 958-605, *Not-for-Profit Entities – Revenue Recognition*. In accordance with FASB ASC 958-605, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted assets are reclassified to unrestricted net assets and reported in the consolidated statement of activities as net assets released from restrictions. Restricted support where restrictions are met in the same period as the donation is made is shown as additions to unrestricted support.

Donated food, materials and services - Donated materials are recorded at their estimated fair value as of the date of donation. Donated materials include food, donated rent and discounted leases on transportation equipment.

ST. MARY'S FOOD BANK ALLIANCE AND SMFB FOUNDATION

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(1) Nature of operations and summary of significant accounting policies (continued)

Donated services are recorded in accordance with FASB ASC 958-605 at their estimated fair value if they (a) create or enhance the Organization's nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. The Organization utilizes the services of numerous volunteers to perform a variety of tasks that assist the Organization with specific programs, campaign solicitations, and various committee assignments. During the year ended June 30, 2017, the Organization received the benefit of approximately 229,000 hours from approximately 75,000 volunteers. This support has not been recorded as a component of contribution revenue as it does not meet the recognition criteria under FASB ASC 958-605.

Advertising - Advertising costs are expensed as incurred. Advertising expenses totaled \$56,675 for the year ended June 30, 2017.

Functional expenses - The costs of providing various programs and other activities have been summarized on a functional basis in the accompanying consolidated statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on appropriate allocation methods. The expense category, general administration, includes those expenses that are not directly identifiable with any specific program but provide for the overall support and direction of the Organization. Any expenditures not directly chargeable are allocated based on personnel activity, pounds of food distributed or other appropriate indicators.

Income tax status - St. Mary's and the Foundation qualify as tax-exempt organizations under Section 501(c)(3) of the Internal Revenue Code (the "Code") and, accordingly, there is no provision for income taxes for these organizations. In addition, they qualify for the charitable contribution deduction under Section 170 of the Code and have been classified as organizations that are not private foundations. Income determined to be unrelated business taxable income would be taxable.

St. Mary's and the Foundation evaluate their uncertain tax positions, if any, on a continual basis through review of their policies and procedures, review of their regular tax filings, and discussions with outside experts. At June 30, 2017, management believes St. Mary's and the Foundation did not have any uncertain tax positions.

St. Mary's and the Foundation's federal Returns of Organizations Exempt from Income Tax (Form 990) for 2014, 2015, and 2016 are subject to examination by the IRS, generally for three years after they were filed. As of the date of this report, the 2017 returns had not yet been filed.

Recent accounting pronouncements - In May 2014, the FASB issued Accounting Standards Update ("ASU") No. 2014-09, *Revenue from Contracts with Customers (Topic 606)*, that will supersede most current revenue recognition guidance, including industry-specific guidance. The core principle of the new guidance is that an entity will recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The standard provides a five-step analysis of transactions to determine when and how revenue is recognized. Other major provisions include the capitalization and amortization of certain contract costs, ensuring the time value of money is considered in the transaction price, and allowing estimates of variable consideration to be recognized before contingencies are resolved in certain circumstances. Additionally, the guidance requires disclosures related to the nature, amount, timing, and uncertainty of revenue that is recognized.

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(1) Nature of operations and summary of significant accounting policies (continued)

In August 2015, the FASB issued ASU No. 2015-14, *Revenue from Contracts with Customers (Topic 606)*, which changed the effective date of the provisions of FASB ASU No. 2014-09. As a result, the new effective dates for public business entities, certain not-for-profit entities, and certain employee benefit plans to apply the guidance in FASB ASU No. 2014-09 is for annual reporting periods beginning after December 15, 2017. All other entities should apply the guidance in FASB ASU No. 2014-09 to annual reporting periods beginning after December 15, 2018. Earlier application is permitted only as of annual reporting periods beginning after December 15, 2016. Transition to the new guidance may be done using either a full or modified retrospective method. The Organization is currently evaluating the full effect that the adoption of this standard will have on the consolidated financial statements.

In February 2016, the FASB issued ASU No. 2016-02, *Leases (Topic 842)*. ASU 2016-02 requires that a lease liability and related right-of-use-asset representing the lessee's right to use or control the asset be recorded on the consolidated statement of financial position upon the commencement of all leases except for short-term leases. Leases will be classified as either finance leases or operating leases, which are substantially similar to the classification criteria for distinguishing between capital leases and operating leases in existing lease accounting guidance. ASU 2016-02 is effective for fiscal year beginning after December 15, 2019. Early adoption is permitted. The Organization has estimated that if they were to adopt ASU 2016-02 for the year ended June 30, 2017, a non-current right of use asset of \$135,000 and a corresponding current and non-current lease liability of \$127,000 and \$8,000, respectively, would be recorded in the accompanying consolidated statement of financial position. The estimate was calculated using the minimum future lease payments (See Note 11) and a discount rate of 4.00% representing the Organization's incremental borrowing rate.

In August 2014, the FASB issued ASU 2014-15, *Presentation of Financial Statements—Going Concern (Subtopic 205-40): Disclosure of Uncertainties about an Entity's Ability to Continue as a Going Concern*. The amendments in ASU 2014-15 are intended to define management's responsibility to evaluate whether there is substantial doubt about an entity's ability to continue as a going concern and to provide related footnote disclosures. FASB ASU 2014-15 is effective for annual periods ending after December 15, 2016, and interim periods within annual periods beginning after December 15, 2016. The Organization adopted ASU 2014-15 in 2017 with no significant impact to the consolidated financial statements.

In August 2016, the FASB issued ASU No. 2016-14, *Not-for-Profit Entities (Topic 958), Presentation of Financial Statements of Not-for-Profit Entities*. ASU 2016-14 improves the current net asset classification requirements and the information presented in the consolidated financial statements and notes about a not-for-profit entity's liquidity, financial performance, and cash flows. ASU 2016-14 is effective for annual financial statements issued for fiscal years beginning after December 15, 2017. Early application is permitted. The amendments of this ASU are to be applied on a retrospective basis in the year that the ASU is first applied. The Organization is currently evaluating the full effect that the adoption of this standard will have on the consolidated financial statements.

Subsequent events - The Organization has evaluated events through January 12, 2018, which is the date the consolidated financial statements were available to be issued.

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(2) Concentrations of credit risk

Financial instruments that subject the Organization to potential concentrations of credit risk consist principally of cash. The Organization maintains its cash in bank accounts, which at times may exceed federally insured limits.

The Organization also maintains cash in accounts with investment firms. The accounts contain cash and securities. Balances are insured up to \$500,000 (with a limit of \$250,000 for cash) by the Securities Investor Protection Corporation ("SIPC"). The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash balances.

Of the program and other receivables at June 30, 2017, 96% are due from departments within the state of Arizona. Concentrations of credit risk with respect to these receivables are limited due to the nature of the receivables and the collection history with this funding source. The Organization requires no collateral on its program and other receivables.

Of the bequests receivable at June 30, 2017, 93% are due from two donors.

Of the program revenues, which include Kid's Cafe, source program, shared maintenance fees, and CK catering, during the year ended June 30, 2017, 86% are related to the Kids Cafe program which is funded by the Arizona Department of Education through the U.S. Department of Agriculture.

Of donated food revenues during the year ended June 30, 2017, 34% was related to 2 organizations.

(3) Inventory

Inventory consists of the following at June 30, 2017:

Donated food inventory	\$ 3,956,892
Government food	825,249
Purchased food inventory	276,558
Other inventory	<u>15,192</u>
Total cost and donated value	<u>\$ 5,073,891</u>

The Organization receives donated food from various private and public sources. In order to provide a measurable basis for evaluating the primary mission of the Organization, management values food for purposes of including donated and distributed food as components of the accompanying consolidated financial statements. For the year ended June 30, 2017, donated food of approximately 88,600,000 pounds, valued at a composite price of \$1.52 per pound, is reflected in the accompanying consolidated statement of activities as donated surplus food and commodities. The composite price is the estimated weighted average wholesale amount per pound, as determined by Feeding America. Effective for the year ended June 30, 2017, the composite price reflects food items only, whereas prior year valuations were a combined amount for food and non-food items. The rate utilized in the June 30, 2016 valuation was \$1.67 per pound.

Shipping and handling costs for donated food are expensed as they are incurred, and are included in the accompanying consolidated statement of activities within program services expense.

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(4) Investments and fair value of financial instruments

The following is a summary of financial instruments measured at fair value on a recurring basis at June 30, 2017:

	<u>(Level 1)</u>	<u>(Level 2)</u>	<u>(Level 3)</u>
Investments:			
Cash and money market funds	\$ 296,696	\$ -	\$ -
Mutual funds:			
Large cap equity	2,131,147	-	-
Small cap equity	1,048,543	-	-
Other equity	784,231	-	-
Fixed income	2,897,248	-	-
Other	1,673,604	-	-
Fixed income:			
Corporate bonds	-	443,834	-
Government bonds	-	291,315	-
Foreign bonds	-	38,989	-
Other	-	160,180	-
Exchange traded funds	5,482,522	-	-
Total investments	<u>\$ 14,313,991</u>	<u>\$ 934,318</u>	<u>\$ -</u>

Investment return is summarized as follows for the year ended June 30, 2017:

Interest and dividends	\$ 467,504
Unrealized investment gains	29,155
Realized investment gains	733,667
Investment return	<u>\$ 1,230,326</u>

Investment fees in the amount of \$56,060 for the year ended June 30, 2017 are included in other expenses on the accompanying consolidated statement of functional expenses.

(5) Split interest agreements

The Organization currently administers charitable gift annuities that provide an annual income payment to the beneficiaries until the income obligation is completed in accordance with the donor's trust agreement. The assets contributed under the charitable gift annuities are carried at fair value. Contribution revenues are recognized at the date the annuities are established after recording liabilities for the present value of the estimated future payments to be made to the donors and/or other beneficiaries. Present values are calculated using a risk-free discount rate determined at the time the annuities are established, and actuarial tables and guidelines used for calculating the available deduction for income tax purposes. The liabilities are adjusted for the accretion of the discount and other changes in the estimates of future benefits. As of June 30, 2017, the present value of the annuity payment liability is \$266,421 including current maturities of \$29,681. To calculate the present value of the charitable gift annuity, management used the applicable federal rate of approximately 6%. Charitable gift annuities are estimated to mature through 2037. Assets of the Organization that are reserved for charitable gift annuities totaled \$471,478 at June 30, 2017 and are included within investments in the accompanying consolidated statement of financial position.

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(6) Property and equipment

Property and equipment consist of the following at June 30, 2017:

Land	\$ 2,202,865
Buildings and improvements	17,701,305
Furniture, fixtures and equipment	4,650,848
Vehicles	1,548,761
Equipment held under capital leases	<u>2,673,641</u>
	28,777,420
Accumulated depreciation and amortization	<u>(13,048,014)</u>
	15,729,406
Construction in progress	178,922
Property and equipment, net	<u>\$ 15,908,328</u>

Depreciation expense charged to operations was \$1,683,865 for the year ended June 30, 2017.

Construction in progress relates to renovations and improvements to the Organization's primary warehouse and office and is expected to be completed in June 2018. The total cost of the project is estimated at approximately \$4.2 – 4.4 million and is being funded through proceeds from the Organization's line of credit and the use of operating cash and investments.

(7) Line of credit

The Organization maintains a \$1,000,000 line of credit with a bank that expires February 1, 2018 and bears interest at the greater of the lender's prime rate or 4% (4% at June 30, 2017). The line of credit is secured by the Organization's inventory and equipment. There was no outstanding balance or activity on this line of credit as of and for the year ended June 30, 2017.

In September 2017, the Organization amended the line of credit agreement. Under the modified agreement, the maximum borrowing limit on the line was increased to \$4,200,000 with interest equal to the one month London Interbank Offered Rate published by ICE Benchmark Administration Limited plus 1.25% with a floor of 4% and the maturity date was extended to April 1, 2019. The line of credit is secured by the Organizations' inventory, accounts, and equipment and is subject to certain nonfinancial covenants.

(8) Long-term debt

The Organization had a note payable with an outstanding balance of \$3,834,600 which bore interest at 0.8143% and was due in monthly interest-only payments of \$2,602 until November 1, 2017 at which time a principal payment of \$3,652,600 was due. Beginning December 1, 2017, monthly interest-only payments would be \$124 with a balloon payment of \$182,000 due on December 10, 2024. The note was collateralized by approximately \$1,300,000 of cash held in investments. The Organization also entered into an agreement that included a loan forgiveness provision triggered by a put option of \$1,000 that was available to be exercised. In December 2016, the Organization exercised its put option and the loan was forgiven. As a result of this transaction, the Organization recognized revenue from debt forgiveness of \$3,834,600.

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(9) Capital lease obligations

The Organization has entered into capital leases for vehicles and other equipment. These leases expire at various periods through March 2024. The monthly payments on these leases total approximately \$35,000. The assets and liabilities under capital leases are recorded at the lower of the present value of the minimum future lease payments or the fair value of the assets. Amortization expense under these capital leases is included in depreciation expense. Interest rates on these capital leases vary from 4.73 to 5.64%.

The following is a summary of assets held under capital leases at June 30, 2017:

Vehicle and other equipment	\$ 2,673,641
Accumulated depreciation and amortization	<u>(866,946)</u>
Assets held under capital leases, net	<u>\$ 1,806,695</u>

Future minimum lease payments under these capital leases are as follows:

Years Ending June 30,

2018	\$ 487,950
2019	405,301
2020	397,635
2021	397,635
2022	337,049
Thereafter	<u>331,454</u>
Total minimum lease payments	\$ 2,357,024
Less amounts representing interest	<u>(469,437)</u>
Present value of minimum lease payments	1,887,587
Current maturities	<u>(370,867)</u>
Noncurrent maturities	<u>\$ 1,516,720</u>

Interest expense related to the line of credit in Note 7, long-term debt in Note 8 and capital leases above totaled approximately \$153,000 for the year ended June 30, 2017.

(10) Net assets

Unrestricted net assets include board designated assets that have been set aside by the Board of Directors for purposes of establishing an operating reserve. The board designated net assets are held in investment accounts by the Foundation and total \$11,620,452 as of June 30, 2017.

Temporarily restricted net assets are available for future use for the following restricted purposes as of June 30, 2017:

Time restrictions	\$ 20,667
Purpose restrictions	<u>362,334</u>
Total temporarily restricted net assets	<u>\$ 383,001</u>

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Year Ended June 30, 2017

(10) Net assets (continued)

Temporarily restricted net assets released from restriction during the year ended June 30, 2017 are as follows:

Time restrictions	\$ 6,500
Purpose restrictions	<u>198,081</u>
Total temporarily restricted net assets released from restriction	<u>\$ 204,581</u>

During the year ended June 30, 2017, a previously permanently restricted endowment donation totaling \$6,000 was released from restriction.

(11) Operating leases

The Organization leases office equipment and office space under operating lease agreements that expire through July 2018. Future minimum payments under these non-cancelable operating leases as of June 30, 2017 are as follows:

Years Ending June 30,

2018	\$ 132,414
2019	<u>8,223</u>
Total minimum lease payments	<u>\$ 140,637</u>

It is expected that in the normal course of business, leases that expire will be renewed or replaced by other leases.

Total rental expense under these leases as well as short term vehicle leases was approximately \$1,114,000 for the year ended June 30, 2017.

Additionally, the Organization entered into an agreement in September 1998 to receive donated office and warehouse facilities from an unrelated party in Surprise, Arizona. The lease automatically renews annually and can be terminated by either party. The space has an estimated fair value of \$.50 per square foot. For the year ended June 30, 2017, the Organization recognized an in kind contribution of \$173,526 related to this donated space which is included in community contributions in the accompanying consolidated statement of activities.

(12) Retirement plan

The Organization participates in a qualified 401(k) defined contribution retirement plan (the "Plan") for eligible employees. Subsequent to the employee completing 3 months of employment with the Organization and the employee being 21 years of age, an employee is eligible to participate in the plan. Contributions are based on a percentage of salary. The Organization has a discretionary match policy and the Organization elects on an annual basis what percentage to match of the employee contributions made to the plan. Contributions to the Plan under this arrangement were \$182,686 for the year ended June 30, 2017.

Effective January 1, 2018, employees will be eligible to participate in the Plan after 30 days of employment and will be automatically enrolled at a 5% elective deferral rate. Additionally, employees will receive an employer match of the first 3% of their eligible pay contributed to the Plan and 50% of the next 2% of their eligible pay contributed to the Plan.

ADDITIONAL INFORMATION

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

ADDITIONAL INFORMATION

CONSOLIDATING STATEMENT OF FINANCIAL POSITION

June 30, 2017

ASSETS

	St. Mary's	Foundation	Consolidating Eliminations	Total
CURRENT ASSETS				
Cash and cash equivalents	\$ 3,846,385	\$ -	\$ -	\$ 3,846,385
Inventory	5,073,891	-	-	5,073,891
Program and other receivables, net of allowance for doubtful accounts of \$20,000	745,136	-	-	745,136
Promises to give	2,000	-	-	2,000
Bequests receivable	1,282,414	-	-	1,282,414
Due from affiliate	615,504	-	(615,504)	-
Prepaid expenses	84,183	-	-	84,183
TOTAL CURRENT ASSETS	11,649,513	-	(615,504)	11,034,009
INVESTMENTS	3,627,857	11,620,452	-	15,248,309
PROPERTY AND EQUIPMENT, net	15,908,328	-	-	15,908,328
TOTAL ASSETS	\$ 31,185,698	\$ 11,620,452	\$ (615,504)	\$ 42,190,646

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES				
Accounts payable	\$ 785,261	\$ -	\$ -	\$ 785,261
Accrued payroll expenses	585,169	-	-	585,169
Due to affiliate	-	615,504	(615,504)	-
Current maturities of gift annuities payable	29,681	-	-	29,681
Current maturities of capital lease obligations	370,867	-	-	370,867
TOTAL CURRENT LIABILITIES	1,770,978	615,504	(615,504)	1,770,978
GIFT ANNUITIES PAYABLE, less current maturities	236,740	-	-	236,740
CAPITAL LEASE OBLIGATIONS, less current maturities	1,516,720	-	-	1,516,720
TOTAL LIABILITIES	3,524,438	615,504	(615,504)	3,524,438
NET ASSETS				
Unrestricted	15,657,807	11,004,948	-	26,662,755
Board designated	11,620,452	-	-	11,620,452
Total unrestricted	27,278,259	11,004,948	-	38,283,207
Temporarily restricted	383,001	-	-	383,001
TOTAL NET ASSETS	27,661,260	11,004,948	-	38,666,208
TOTAL LIABILITIES AND NET ASSETS	\$ 31,185,698	\$ 11,620,452	\$ (615,504)	\$ 42,190,646

See Independent Auditors' Report

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

ADDITIONAL INFORMATION

CONSOLIDATING STATEMENT OF ACTIVITIES

Year Ended June 30, 2017

	<u>St. Mary's</u>	<u>Foundation</u>	<u>Consolidating Eliminations</u>	<u>Total</u>
SUPPORT AND REVENUES				
Donated surplus food and commodities	\$ 134,275,378	\$ -	\$ -	\$ 134,275,378
Community contributions	20,042,954	2,178,663	(2,178,663)	20,042,954
Governmental grants	2,302,642	-	-	2,302,642
Kids Cafe	3,491,641	-	-	3,491,641
Source program	373,149	-	-	373,149
Shared maintenance fees	127,644	-	-	127,644
CK Catering	45,711	-	-	45,711
Forgiveness of debt	3,834,600	-	-	3,834,600
Investment return	830,728	1,015,102	(615,504)	1,230,326
Miscellaneous and other revenue	198,267	-	-	198,267
TOTAL SUPPORT AND REVENUES	<u>165,522,714</u>	<u>3,193,765</u>	<u>(2,794,167)</u>	<u>165,922,312</u>
EXPENSES				
Program services				
Emergency food	83,119,850	-	-	83,119,850
Source distribution	431,443	-	-	431,443
Child nutrition	3,777,021	-	-	3,777,021
Community kitchen	767,321	-	-	767,321
Commodity supplemental food program	4,646,460	-	-	4,646,460
Distributions	58,571,143	-	-	58,571,143
Total Program Services	<u>151,313,238</u>	<u>-</u>	<u>-</u>	<u>151,313,238</u>
Supporting services				
Fundraising and communications	4,180,675	-	-	4,180,675
Management and general	5,203,705	659,219	(2,794,167)	3,068,757
Total Supporting Services	<u>9,384,380</u>	<u>659,219</u>	<u>(2,794,167)</u>	<u>7,249,432</u>
TOTAL EXPENSES	<u>160,697,618</u>	<u>659,219</u>	<u>(2,794,167)</u>	<u>158,562,670</u>
CHANGE IN NET ASSETS	4,825,096	2,534,546	-	7,359,642
NET ASSETS, BEGINNING OF YEAR	<u>22,836,164</u>	<u>8,470,402</u>	<u>-</u>	<u>31,306,566</u>
NET ASSETS, END OF YEAR	<u>\$ 27,661,260</u>	<u>\$ 11,004,948</u>	<u>\$ -</u>	<u>\$ 38,666,208</u>

See Independent Auditors' Report

**UNIFORM GUIDANCE
SUPPLEMENTAL REPORTS**

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended June 30, 2017

Federal Grantor / Pass-Through Agency / Program or Cluster Title	Federal CFDA Number	Pass-Through Grantor's Identifying Number	Passed Through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF AGRICULTURE				
Food Distribution Cluster				
Passed through Arizona Department of Health and Human Services				
Commodity Supplemental Food Program (Administrative Costs)	10.565	ADHS11-002505/ADHS12-010885	\$ -	\$ 419,101
Commodity Supplemental Food Program (Food Commodities)	10.565	Commodity Food	3,045,755	4,148,723
Commodity Supplemental Food Program - Senior Farmer's Market Nutrition Program	10.565	ADHS12-010885	-	2,531
Passed through Arizona Department of Economic Security				
Emergency Food Assistance Program (Administrative Costs)	10.568	ADES-020759	-	655,684
Emergency Food Assistance Program (Food Commodities)	10.569	Commodity Food	<u>10,476,338</u>	<u>15,319,116</u>
Total Food Distribution Cluster (10.565, 10.568 and 10.569)			<u>13,522,093</u>	<u>20,545,155</u>
Passed through Arizona Department of Economic Security				
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	Unknown	-	30,312
Passed through Arizona Department of Economic Security				
Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) Data and Technical Assistance Grants	10.537	Unknown	-	79,155
Passed through Arizona Department of Education				
Child and Adult Care Food Program (Child Feeding)	10.558	KR02-1170-ALS	-	2,745,806
Passed through Arizona Department of Education				
Summer Food Service Program for Children (Summer Feeding)	10.559	ED09-0001	-	747,553
Total U.S. Department of Agriculture			<u>13,522,093</u>	<u>24,147,981</u>
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Community Development Block Grants/Entitlement Grants				
Passed through City of Phoenix				
Home Bound Delivery	14.218	Unknown	-	20,188
Emergency Food	14.218	Unknown	-	53,827
Passed through City of Avondale				
Emergency Food	14.218	Unknown	-	7,000
Passed through City of Goodyear				
Emergency Food	14.218	Unknown	-	5,000
Passed through City of Surprise				
Emergency Food	14.218	Unknown	-	15,480
Passed through City of Glendale				
Home Bound Delivery	14.218	Unknown	-	15,127
Passed through Coconino County				
Emergency Food	14.218	Unknown	-	6,000
Passed through City of Peoria				
Emergency Food	14.218	Unknown	-	8,500
Rollup Doors	14.218	Unknown	-	30,000
Total U.S. Department of Housing and Urban Development			<u>-</u>	<u>161,122</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Passed through Arizona Department of Economic Security				
Temporary Assistance for Needy Families (Food Assistance)	93.558	ADES-020759	-	68,938
Total U.S. Department of Health and Human Services			<u>-</u>	<u>68,938</u>
U.S. DEPARTMENT OF HOMELAND SECURITY				
Passed through Federal Emergency Management Agency				
Emergency Food and Shelter National Board Program	97.024	Unknown	-	292,000
Total U.S. Department of Homeland Security			<u>-</u>	<u>292,000</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 13,522,093</u>	<u>\$ 24,670,041</u>

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended June 30, 2017

(1) Basis of presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of **St. Mary's Food Bank Alliance and SMFB Foundation** under programs of the federal government for the year ended June 30, 2017. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the schedule presents only a selected portion of the operations of **St. Mary's Food Bank Alliance and SMFB Foundation**, it is not intended to and does not present the consolidated financial position, changes in net assets or cash flows of **St. Mary's Food Bank Alliance and SMFB Foundation**.

(2) Summary of significant accounting policies

Expenditures reported on the Schedule of Expenditures of Federal Awards are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. **St. Mary's Food Bank Alliance and SMFB Foundation** has not elected to use the ten percent de minimus indirect cost rate as allowed under the Uniform Guidance.

(3) Catalog of federal domestic assistance (CFDA) numbers

The program titles and CFDA numbers were obtained from the 2017 *Catalog of Federal Domestic Assistance*.



3101 N. Central Ave., Suite 300 ■ Phoenix, AZ 85012
Main: 602.264.6835 ■ Fax: 602.265.7631 ■ www.mhmcpa.com

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of

ST. MARY'S FOOD BANK ALLIANCE AND SMFB FOUNDATION

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of **St. Mary's Food Bank Alliance and SMFB Foundation** (the "Organization"), which comprise the consolidated statement of financial position as of June 30, 2017, and the related consolidated statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated January 12, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered **St. Mary's Food Bank Alliance's and SMFB Foundation's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of **St. Mary's Food Bank Alliance's and SMFB Foundation's** internal control. Accordingly, we do not express an opinion on the effectiveness of **St. Mary's Food Bank Alliance's and SMFB Foundation's** internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether ***St. Mary's Food Bank Alliance's and SMFB Foundation's*** consolidated financial statements are free from material misstatement, we performed tests of their compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Mayer Hoffman McCann P.C." in a cursive, professional style.

January 12, 2018



3101 N. Central Ave., Suite 300 ■ Phoenix, AZ 85012
Main: 602.264.6835 ■ Fax: 602.265.7631 ■ www.mhmcpa.com

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of

ST. MARY'S FOOD BANK ALLIANCE AND SMFB FOUNDATION

Report on Compliance for Each Major Federal Program

We have audited **St. Mary's Food Bank Alliance's and SMFB Foundation's** compliance with the types of compliance requirements described in the U.S Office of Management and Budget ("OMB") *Compliance Supplement* that could have a direct and material effect on each of **St. Mary's Food Bank Alliance's and SMFB Foundation's** major federal programs for the year ended June 30, 2017. **St. Mary's Food Bank Alliance's and SMFB Foundation's** major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of **St. Mary's Food Bank Alliance's and SMFB Foundation's** major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about **St. Mary's Food Bank Alliance's and SMFB Foundation's** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of **St. Mary's Food Bank Alliance's and SMFB Foundation's** compliance.

Opinion on Each Major Federal Program

In our opinion, **St. Mary's Food Bank Alliance and SMFB Foundation** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of their major federal programs for the year ended June 30, 2017.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2017-001. Our opinion on the major federal program is not modified with respect to this matter.

St. Mary's Food Bank Alliance's and SMFB Foundation's responses to the noncompliance finding identified in our audit is described in the accompanying corrective action plan. **St. Mary's Food Bank Alliance's and SMFB Foundation's** response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of **St. Mary's Food Bank Alliance and SMFB Foundation** is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered **St. Mary's Food Bank Alliance's and SMFB Foundation's** internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of **St. Mary's Food Bank Alliance's and SMFB Foundation's** internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



January 12, 2018

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2017

Section I – Summary of Auditors' Results

Consolidated Financial Statements

Type of Auditors' Report Issued on whether the consolidated financial statements audited were prepared in accordance with GAAP:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? Yes None reported

Noncompliance material to financial statements noted? Yes No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? Yes None reported

Type of Auditors' Report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with CFR section 200.516(a)? Yes No

Identification of major federal programs:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
10.565, 10.568 and 10.569	Food Distribution Cluster
10.559	Summer Food Service Program for Children (Summer Feeding)
97.024	Emergency Food and Shelter National Board Program

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee? Yes No

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2017

Section II – Financial Statement Findings

None

**ST. MARY'S FOOD BANK ALLIANCE
AND SMFB FOUNDATION**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2017

Section III – Findings and Questioned Costs Relating to Federal Awards

Item: 2017-001

CFDA Number: 10.565, 10.568 and 10.569

Program: Food Distribution Cluster

Federal Agency: U.S. Department of Agriculture

Pass-Through Agency: Arizona Department of Economic Security

Compliance Requirement: Allowable costs/cost principles

Criteria: Under cost principles established by 2 CFR 200.430, compensation costs allocated to federal awards must reflect the relative time spent by the employee under the program. Budget estimates alone determined before the services are performed do not qualify as support for charges to federal awards but may be used for interim accounting purposes if certain conditions are met.

Condition: It was determined that allocation methodologies used to submit costs for reimbursement each month used budgeted information using prior year actuals and were not consistent with the requirements of cost principles established by 2 CFR 200.430. In a statistically valid sample of 30 payroll disbursements allocated to the Emergency Food Assistance Program, all allocations were based on prior year actual information. In some cases, the actual results for the period would have resulted in a higher allowable allocation for a particular individual, while in some cases a lower allocation would have resulted. However, the Organization incurs eligible payroll expenses well in excess of the amount reimbursed by the grant and therefore only bills the grant for a small portion of the costs incurred each month. Because of these circumstances, there were no instances where the Organization charged more than the allowable amount to the grant.

Questioned Cost: None

Effect: If the compensation costs allocated to the grant cannot be supported in accordance with the Uniform Guidance, the granting agency could determine that these costs are not allowable. However, the grant allocated costs in total would not have exceeded the allowable limit.

Cause: The Organization does not perform a review of allowable costs to ensure that allocated costs based on budgeted information do not exceed actual costs incurred.

Identification of Repeat Finding: Not a repeat finding.

Recommendation: The Organization should review the cost allocation requirements under 2 CFR 200.430 and ensure that the allocation methodologies used to allocate payroll costs are consistent with these requirements.

Views of Responsible Officials: Management of *St. Mary's Food Bank Alliance and SMFB Foundation* concurs with the finding. See Corrective Action Plan below.

Corrective Action Plan and Summary Schedule of Prior Audit Findings

Corrective Action Plan

Item:	2017-001
CFDA Number:	10.565, 10.568 and 10.569
Program:	Food Distribution Cluster
Criteria or specific requirement:	It was determined that allocation methodologies used to submit costs for reimbursement each month used budgeted information using prior year actuals and were not consistent with the requirements of cost principles established by 2 CFR 200.430. It was determined that eligible payroll expenses were in excess of the amounts submitted for reimbursement for the program.
Condition:	It was determined that allocation methodologies used to submit costs for reimbursement each month used budgeted information using prior year actuals and were not consistent with the requirements of cost principles established by 2 CFR 200.430. In a statistically valid sample of 30 payroll disbursements allocated to the Emergency Food Assistance Program, all allocations were based on prior year actual information. In some cases, the actual results for the period would have resulted in a higher allowable allocation for a particular individual, while in some cases a lower allocation would have resulted. However, the Organization incurs eligible payroll expenses well in excess of the amount reimbursed by the grant and therefore only bills the grant for a small portion of the costs incurred each month. Because of these circumstances, there were no instances where the Organization charged more than the allowable amount to the grant.
Name of Contact Person:	Sarah Stuckey, CFO
Phone Number:	(602) 343-3110
Anticipated Completion Date:	June 30, 2018
Views of Responsible Officials and Corrective Actions:	Total personnel expense incurred during the operation of the Emergency Food Assistance Program consistently exceeds federal reimbursement. The amount billed to the grant on a monthly basis is approximately half of the allowable costs. St. Mary's Food Bank Alliance has added a year-end review process that will compare estimated expenses with actual expenses to ensure the budget estimates did not significantly differ from actual expenses and that billed expenses are consistent with the aforementioned cost principles.

Summary Schedule of Prior Audit Findings

None